

Greater Boston Legal Services

197 Friend Street • Boston, Massachusetts 02114 • Telephone (617) 371-1234 • TDD 371-1228 • Fax 371-1222

SOCIAL WORK RETAINER AGREEMENT

I, _____, hereby ask Greater Boston Legal (GBLS) for the **Social Work services** listed below. These services are to support the legal help that I asked for in a separate retainer. The Social Work services are:

I understand that these **social work services will be provided by a graduate student from the Boston University School of Social Work** as part of an internship with GBLS. The Social Work student will be acting as part of the GBLS staff. The social work student will be supervised by the GBLS lawyer or paralegal who is handling my legal case and **by a Licensed Social Worker**.

I understand that any information I give the social work intern cannot be shared with anyone else without my permission. I also understand that an exception to this rule is that if the social work student learns that a child is at risk of harm, the student's social work supervisor may need to file a report with the Department of Social Services.

I understand that there is **no charge or fee for these Social Work services**.

If at some time in the future I want to **stop the Social Work services**, I can do so by telling both the Social Work student and the lawyer or paralegal handling my legal case. If GBLS decides to stop providing the Social Work services, GBLS can do so after informing me.

I understand that, if I do not keep GBLS informed of my current address and telephone number and GBLS is not able to find me after reasonable efforts, GBLS may stop providing Social Work Services.

Client

For GBLS

Date

Date

Sample terminology for social work services:

- Help me get mental or physical health evaluations and proof.
- Help me make arrangements concerning my utility bills
- Help me get mental or physical health evaluations of my child(ren) and proof
- Help me get learning disability-related evaluations or services for my self or my child(ren)
- Help me get _____ services for my child(ren) (or other family member)
- Help me enroll in an education or training program
- Accompany me to appointments
- Help me evaluate what is best for my family in making a decision about